



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V

TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD NAGA

ADVISORY NO. 2

October 12, 2023

(DM 273 s. 2023 re: ATTENDANCE TO THE REGIONAL ORIENTATION ON
ELECTRONIC SCHOOL FORM 7 (eSF7) and BOSY SY 2023-2024
ENCODING IN THE LIS)

1. Relative to the Regional Orientation on Electronic School Form 7 (eSF7) and BOSY 2023-2024 tomorrow, October 13, 2023, attached is Regional Memorandum No. 543, s. 2023 with the Indicative Program Matrix.
2. Public Schools District Supervisors are reminded to ensure 100% attendance of all School Heads including the teaching and non-teaching personnel in the schools.
3. Private School Heads must likewise attend and confirm 100% attendance of all personnel in-charged of the Learner's Information System (BOSY) and ensure compliance in items d and e of Advisory No. 1 dated October 11, 2023.
4. For immediate dissemination and strict compliance.


SUSAN S. COLLANO CESO V
Schools Division Superintendent



DO 31, s. 2019 A Rev 01



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Republic of the Philippines
Department of Education
REGION V - BICOL



11 Oct 2023


REGIONAL MEMORANDUM

No. 593, s. 2023

ADDENDUM TO THE REGIONAL MEMORANDUM NO. 531, S. 2023 RE: REGIONAL
ONLINE ORIENTATION ON THE IMPLEMENTATION OF DEPED MEMORANDUM
NO. 52, S. 2023 RE: ADOPTION OF THE DEPED ELECTRONIC SCHOOL
FORM 7 (eSF7) AND BEGINNING OF THE SCHOOL YEAR (BOSY)
2023-2024 ENCODING IN THE LEARNER INFORMATION
SYSTEM (LIS)

To : Assistant Regional Director
Schools Division Superintendents
Chief Education Supervisors, CID and SGOD
Public Schools District Supervisors
Public and Private Elementary and Secondary School Heads
RO/SDO Planning Officers
PPRD Personnel
All Others Concerned

1. Relative to the above-mentioned activity, all concerned are informed to be guided by the attached Enclosure No. 1 re: Indicative Program Matrix.
2. To facilitate the gathering of issues and concerns on the indicated agenda, an online meeting with SDO Planning Officers and PPRD Personnel will be conducted on October 12, 2023 at 11:00 a.m. through this link <https://meet.google.com/hmd-necu-jbk>.
3. Further, to ensure the smooth arrangement of the activity, all the expected participants are reminded to register and indicate the issues/challenges encountered in using the eSF7 and LIS through this link https://bit.ly/RegistrationRegOrientationeSF7_BOSY.
4. Immediate dissemination of and strict compliance with this Memorandum are desired.


GILBERT A. SADSAD
Regional Director

Encl.: As stated.

Refs.: Regional Memorandum No. 531, s. 2023 dated October 6, 2023
DepEd Memorandum DM-OUHROD-2023-1400 dated September 19, 2023
DepEd Memorandum No. 52, s. 2023 dated September 5, 2023
DepEd Order 04, s. 2014 dated March 14, 2014

To be indicated in the Perpetual Index
under the following subjects

BOSY
EMPLOYEES
FORMS
LIST
OFFICIALS
RECORDS
RULES AND REGULATIONS
SCHOOLS

PPRD/msc
10/11/2023

23071659
12 OCT 2023



Regional Center Site, Rawis, Legazpi City 4500

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**Regional Online
Orientation on the
Implementation of DepEd
Memorandum no. 52, s.
2023 re: Adoption of the
DepEd
Electronic School Form 7
(eSF7) and Beginning
of the School Year (BOSY)
2023-2024 Encoding
in the Learner Information
System (LIS)**

October 13, 2023

f via Facebook Live
DepEd Region V - Bicol

"DepEd Bicol CARES, SHARES, and SERVES with a SMILE"

**Regional Online Orientation on the Implementation of DepEd
Memorandum no. 52, s. 2023 re: Adoption of the DepEd
Electronic School Form 7 (eSF7) and Beginning
of the School Year (BOSY) 2023-2024 Encoding
in the Learner Information System (LIS)**

October 13, 2023
via Facebook Live

Time	Activity	In-charge
9:00a.m.- 9:30 a.m.	Program Preliminaries <ul style="list-style-type: none">Pambansang AwitPrayerBicol Regional MarchDepEd QPSRecognition of ParticipantsWelcome Remarks	AVP SHANNON D. ABOGADO AO-II BEBIANO I. SENTILLAS Assistant Regional Director GILBERT T. SADSAD Regional Director
9:30 a.m.- 11:30 a.m.	Online Orientation Proper <ul style="list-style-type: none">Statement of PurposeGeneral Provisions and Guidelines of DM 52, s. 2023eSF7 Tool ImplementationStatus of Region LIS QC and BOSY 2023-2024Technical Assistance on Issues and Concerns at the Beginning of the School Year 2023-2024	ROY T. BAÑAS Chief ES, PPRD ELVIE D. BIGTAS PO-III, SDO Legazpi City KARINE TESSA B. DOMINGUEZ PO-III, SDO Albay MARION F. GAPULTOS II ISA II, PS-EMISD DEOGRACIAS B. GENITO, JR ITO I, PS-EMISD
11:30 a.m.- 12:00n.n.	<ul style="list-style-type: none">Q and A ForumWay Forward/Closing Remarks	NICK L BIO SEPS for PRS, SDO Albay MERCY S. CASTILLO PO- III, PPRD

ANDREW P. RAGUERO
Master of Ceremony

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12 OCT 2023



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TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD NAGA

ADVISORY 1

October 11, 2023

(DM 273 s. 2023 re: ATTENDANCE TO THE REGIONAL ORIENTATION ON ELECTRONIC SCHOOL FORM 7 (eSF7) and BOSY SY 2023-2024 ENCODING IN THE LIS)

1. Relative to Division Memo No. 273, s. 2023 re: Attendance to the Regional Orientation on eSF7 and BOSY 2023-2024 encoding in the LIS on Friday, October 13, 2023, schedule of the virtual orientation will be until 12:00 noon only.
2. Public School Heads are instructed to convene all teaching and non-teaching personnel at 1:00 p.m. onwards to:
 - a. Collect updated data of all teaching & non-teaching personnel necessary in the preparation of eSF7;
 - b. Finalize subject and/or ancillary tasks assignment of all teaching and non-teaching personnel subject to the existing DepEd and other legal issuances;
 - c. Finalize class organization and teacher requirements based on the existing parameters set by the Central Office;
 - d. Accomplish in the link that will be provided by the Division Planning Officer the latest report on the actual no. of learners enrolled in the LIS and reasons for non-enrollment of other learners, if any, **on or before 4:00 pm on Monday, October 16, 2023.**
 - e. Submit on or before November 6, 2023 the accomplished eSF7.
2. Public Schools District Supervisors are instructed to strictly monitor compliance to the parameters in the organization of classes and the number of needed teachers in the schools.
3. For immediate dissemination and strict compliance.



SUSAN S. COLLANO CESO V
Schools Division Superintendent



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